

**VIRGINIA CLE  
OPTIONAL PRE-LISBON TRIP EXTENSION  
PORTO, PORTUGAL  
NOVEMBER 6-11, 2018  
PACKAGE FEATURES**

- United Airlines flights from Dulles to/from Lisbon
- Group transfer by motor coach from Lisbon Airport to hotel in Porto (approx. 3.5 hours)
- Group transfer by motor coach from hotel in Porto to hotel in Lisbon with a stop in Coimbra, the former capital city of Portugal and home of the oldest University in Portugal
- Accommodation for 4 nights at the 5-star, Intercontinental Porto - Palacio Das Cardosas
- Full American Breakfast Buffet daily at the hotel
- Welcome Cocktails and Dinner at the hotel, Nov. 7
- Morning Orientation Tour of Porto, Nov. 8
- Hospitality Desk daily at the hotel
- Tour Plan Int'l representative(s) on-site
- All taxes and gratuities to hotel bellmen, hotel maids and as levied on other included features

**GROUP FLIGHTS ~ DULLES ON UNITED AIRLINES**

**Tuesday, November 6**

UA #1972	Depart Dulles	5:20 p.m.
	Arrive Newark	6:52 p.m.
UA #64	Depart Newark	8:20 p.m.
	Arrive Lisbon	8:10 a.m. (11/7)

**Saturday, November 17**

UA #65	Depart Lisbon	10:15 a.m.
	Arrive Newark	1:50 p.m.
UA #1992	Depart Newark	4:59 p.m.
	Arrive Dulles	6:14 p.m.

**NOTE:** The United Airlines round trip airfare is incorporated in the Virginia CLE Lisbon package cost.

**PACKAGE COST**

(Based on minimum 30 participants)

	<u>CHECK</u>	<u>CREDIT CARD</u>
PER COUPLE:	\$2,800.00	\$2,912.00
SINGLE ROOM:	\$2,000.00	\$2,080.00

**PAYMENT SCHEDULE**

**Deposit:** \$1,200.00 per room

**Balance:** Due on or before July 30, 2018

**As of April 26<sup>th</sup>, we have only 5 rooms remaining in our group block. We will continue to accept reservations, subject to availability at the time of your request. Please contact Stephany Pishko to inquire.**



**INTERCONTINENTAL PORTO - PALACIO  
DAS CARDOSAS**

<https://www.ihg.com/intercontinental/hotels/us/en/porto/prtha/hoteldetail>

With its unbeatable setting in a historic palace, InterContinental Porto – Palacio das Cardosas hotel boasts beautifully restored interiors. The hotel overlooks Liberdade Square and is a few minutes' walk from São Bento station and Lello's bookshop. Many of the city's main attractions are nearby, such as the Clérigos Tower. You can take a boat ride along the River Douro or visit one of the city's famous port wine cellars. At night, dine in our restaurant and enjoy a cold drink in the bar. Offering splendid views of Porto's famous historic district the hotel pampers every guest with celebrity treatment. Guest room amenities include vaulted ceilings, premium bedding, luxury linens, flat-screen televisions, comfortable furnishings with a work desk, tea and coffee making facilities and marble bathrooms with hairdryer and complimentary toiletries. The InterContinental Porto - Palacio das Cardosas features a 24-hour multi-lingual reception desk and concierge service, a 24-hour fitness center with workout room, and a sauna. Serving a diverse range of uniquely Portuguese dishes, the Restaurant Astoria features the finest of Portuguese wines. The relaxing Cardosa Bar features signature wines and cask ales.

**ABOUT PORTO**

PORTO, also known as Oporto in English, is the second largest city in Portugal and one of the major urban areas in the Iberian Peninsula. Located along the Douro river estuary in northern Portugal, Porto is one of the oldest European centers, and is registered as a World Heritage Site by UNESCO. Its settlement dates back many centuries, when it was an outpost of the Roman Empire. One of Portugal's internationally famous exports, port wine, is named for Porto, since the metropolitan area was responsible for the production and export of the fortified wine.

## RESERVATION FORM

### VIRGINIA CLE

Optional Pre-Lisbon Trip Extension  
Porto, Portugal  
November 6-11, 2018

**Mail to:** Stephany Pishko, Tour Plan International  
4915 Fitzhugh Ave, Richmond VA 23230  
Phone: (804) 359-3217 x318 Fax (804) 353-2947  
E-mail: [s.pishko@tourplaninternational.com](mailto:s.pishko@tourplaninternational.com)

### PRINT NAMES AS THEY APPEAR ON YOUR PASSPORT

ATTORNEY/JUDGE NAME: \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

GUEST/SPOUSE NAME: \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT EMAIL ADDRESS: \_\_\_\_\_ PHONE \_\_\_\_\_

### RESERVATIONS (Please check your preferences below)

#### ROOM ACCOMMODATIONS:

	<u>CHECK</u>	<u>CREDIT CARD</u>
DOUBLE OCCUPANCY / PER COUPLE:	\$2,800.00 _____	\$2,912.00 _____
SINGLE OCCUPANCY / PER PERSON:	\$2,000.00 _____	\$2,080.00 _____

#### FLIGHTS:

\_\_\_\_\_ Group flight plan from Dulles on United Airlines **IMPORTANT: Be sure to register with Virginia CLE for the Lisbon trip at the "with airfare" cost.**

\_\_\_\_\_ I/we will make our own flight arrangements. I/we understand there will be an additional cost for individual private transportation from the airports in Lisbon or Porto to the Intercontinental Hotel Porto, if our flights differ from the group flight plan. **IMPORTANT: If you choose to make your own flight arrangements, be sure to register with Virginia CLE for the Lisbon trip at the "without airfare" cost.**

Reservations will be accepted on a first come, first served basis. This reservation form enables us to secure an adequate number of hotel rooms and airline seats. In doing so, we enter binding contracts with the airlines and the hotel. By signing this form, you agree to the cancellation terms and conditions set forth.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

### PAYMENT SCHEDULE

**Deposit:** \$1,200.00 per room  
**Balance:** Due on or before July 30, 2018

### CANCELLATION / REFUND POLICY

<u>Cancellations Received</u>	<u>Penalty Amount</u>
Up to July 31, 2018	Up to \$1,200.00 per room
August 1 to October 1, 2018	Up to \$1,900.00 per room
October 2, 2018 or later	<b>No Refund</b>

- The package cost is based on a minimum of 30 participants.
- The United Airlines round trip airfare is incorporated in the Virginia CLE Lisbon cost.
- The Porto package is only offered to those who have registered for the Virginia CLE Lisbon program.
- We ask that you PLEASE register for this package no later than April 15. Unsold spaces will be released back to United & The Intercontinental Hotel soon thereafter. Although we will continue to take registrations after April 15, confirmation is subject to availability and may be at a higher cost.
- U.S. Citizens must carry a PASSPORT with validity at least 3 months beyond the intended date of departure from Portugal. This policy is strictly enforced by the airlines. Passengers who are denied boarding will be responsible for all re-accommodation and/or cancellation expenses.

### PAYMENT OPTIONS

#### ~ MAKE CHECKS PAYABLE TO TOUR PLAN INTERNATIONAL ~

Enclosed Check \$ \_\_\_\_\_ for \_\_\_\_\_ # of people (Minimum deposit \$1,200 per room)

#### ~ CREDIT CARD AUTHORIZATION ~

Participating credit card companies require a billing address and phone number for FRAUD PREVENTION. All information MUST be provided.

Cardholder Name: \_\_\_\_\_ Cardholder Phone: \_\_\_\_\_

Billing Address: (if different from above) \_\_\_\_\_

MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ Amex \_\_\_\_\_ Credit Card Number \_\_\_\_\_ (cid) \_\_\_\_\_ Exp \_\_\_\_\_

I authorize Tour Plan International to charge my credit card, **per the above payment schedule**. I agree to pay according to the card issuer agreement. I understand and accept the Tour Plan International cancellation policy, terms and conditions.

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_